



# HOUSTON ASSOCIATION OF LEGAL PROFESSIONALS

Affiliated with:  
NALS®...the association for legal professionals  
Texas Association of Legal Professionals

## APPLICATION FOR MEMBERSHIP IN NALS ... the association for legal professionals

Date: \_\_\_\_\_

Chapter: **Houston Association of Legal Professionals**

Name: \_\_\_\_\_

### HOME INFORMATION

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

### BUSINESS INFORMATION

Employer: \_\_\_\_\_

Position Title: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Please designate preferred mailing address:

- Home  Business

Would you like to receive monthly legal education via e-mail?

- Yes  No

Preferred e-mail address:  Home  Business

Birthday (month/day): \_\_\_\_\_

Your Specialty:

- |   |                                      |
|---|--------------------------------------|
| <input type="radio"/> Law Office Management   | <input type="radio"/> Criminal       |
| <input type="radio"/> Business/Corporate      | <input type="radio"/> Bankruptcy     |
| <input type="radio"/> Probate/Estate Planning | <input type="radio"/> Taxation       |
| <input type="radio"/> Court Personnel         | <input type="radio"/> Administrative |
| <input type="radio"/> Litigation              | <input type="radio"/> Government     |
| <input type="radio"/> Family                  | <input type="radio"/> Real Estate    |
| <input type="radio"/> Other (specify): _____  |                                      |

Age:  Under 25     25-35     36-45  
 46-55     Over 55

Years Worked in the Legal Profession:

- 0-1     2-5     6-10     11-15     16-19     Over 20

Lawyers in Office:

- 0     1     2-5     6-10     11-20     21-49  
 Over 50

Type of Legal Office:

- |  |                                     |
|--|-------------------------------------|
| <input type="radio"/> Law Office                 | <input type="radio"/> Self-employed |
| <input type="radio"/> Corporate Legal Department | <input type="radio"/> Court System  |
| <input type="radio"/> Government Service         | <input type="radio"/> Taxation      |

Sponsor's Name: \_\_\_\_\_

Sponsor's Member Number: \_\_\_\_\_

Check Applicable Membership Category:

Dues:

- \$148 New Member  
 \$36.50 Student Member (minimum 9 credit hours required)

Total Due: \$ \_\_\_\_\_

Payment Method (must accompany application):

Check One:

- |  |                                |
|--|--------------------------------|
| <input type="radio"/> Check or Money Order | <input type="radio"/> Visa     |
| <input type="radio"/> MasterCard           | <input type="radio"/> Discover |

**There will be a \$20 charge for returned checks.**

Account Number From Your Credit Card:

□□□□-□□□□-□□□□-□□□□-□

Expiration Date: Month \_\_\_\_\_ Year \_\_\_\_\_

Credit Card Signature: \_\_\_\_\_

RETURNED THIS FORM AND PAYMENT TO:

Nikki Archie  
Houston ALP Vice President/Membership  
3900 Essex Lane, Suite 220  
Houston, Texas 77027

Questions?  
Call 713.547.5410 or e-mail nikki.archie@mmlawtexas.com

I agree to be bound by the Code of Ethics of NALS (see reverse side).

\_\_\_\_\_  
Applicant's Signature

**NOTICE: MEMBERSHIP IS NONTRANSFERABLE.**

## NALS Mission Statement

NALS® is dedicated to enhancing the competencies and contributions of members in the legal services profession. It accomplishes its mission and supports the public interest through:

- Continuing legal education and resource materials;
- Networking opportunities at the local, state, regional and national levels;
- Professional certification programs and designations.

## NALS Code of Ethics and Professional Responsibility

Members of NALS® are bound by the objectives of this association and the standards of conduct required of the legal profession.

Every member shall:

- Encourage respect for the law and the administration of justice;
- Observe rules governing privileged communication and confidential information;
- Promote and exemplify high standards of loyalty, cooperation and courtesy;
- Perform all duties of the profession with integrity and competence; and
- Pursue a high order of professional attainment.

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Integrity and high standards of conduct are fundamental to the success of our professional association. This Code is promulgated by NALS® and accepted by its members to accomplish these ends.

**Canon 1.** Members of this association shall maintain a high degree of competency and integrity through continuing education to better assist the legal profession in fulfilling its duty to provide quality legal services to the public.

**Canon 2.** Members of this association shall maintain a high standard of ethical conduct and shall contribute to the integrity of this association and the legal profession.

**Canon 3.** Members of this association shall avoid a conflict of interest pertaining to a client matter.

**Canon 4.** Members of this association shall preserve and protect the confidences and privileged communications of a client.

**Canon 5.** Members of this association shall exercise care in using independent professional judgment and in determining the extent to which a client may be assisted without the presence of a lawyer and shall not act in matters involving professional legal judgment.

**Canon 6.** Members of this association shall not solicit legal business on behalf of a lawyer.

**Canon 7.** Members of this association, unless permitted by law, shall not perform paralegal functions except under the direct supervision of a lawyer and shall not advertise or contract with members of the general public for the performance of paralegal functions.

**Canon 8.** Members of this association, unless permitted by law, shall not perform any of the duties restricted to lawyers or do things which lawyers themselves may not do and shall assist in preventing the unauthorized practice of law.

**Canon 9.** Members of this association not licensed to practice law shall not engage in the practice of law as defined by statutes or court decisions.

**Canon 10.** Members of this association shall do all other things incidental, necessary, or expedient to enhance professional responsibility and participation in the administration of justice and public service in cooperation with the legal profession.